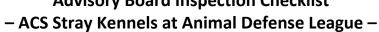
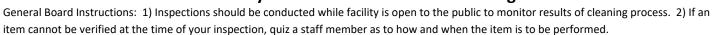


City of San Antonio

Animal Care Services Department

Advisory Board Inspection Checklist





Advisory Board Member Name(s):		Valerie Moore				
Date of Inspection:	05/06/2023	Time of Inspection:	13:00			

Adult Dog Kennel #10	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Select one from drop down for each field Pass	Cheryl Frawley was my "guide" and was professional, courteous and informative throuhout the inspection. I really appreciated her time and effort to help me accomplish the inspection.
Kennels are free of feces and urine	Pass	
Fresh water in each occupied kennel	Pass 🔻	
Aisles are free of debris and safety hazards	Pass 🔻	
Appropriate signage on each occupied kennel	Pass •	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass •	Verbally verified
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass 🔻	Verbally verified

Adult Dog Kennel #10 cont. Ve		t	Comments
Sanitizing stations are visible and stocked	Pass	•	
Drains free of debris	Pass	•	
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	Pass	•	
Sinks and tubs are in working order, clean, and free of debris	Pass	•	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	•	Verbally verified
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass	•	
There is no offensive odor	Pass	•	
Kennel building and equipment are in good repair	Pass	•	
Comments/Actions Needed Very nice new industrial washer and dryer. Washer/dryer room hotter than other rooms due to inadequate venting of applicances - could be a bigger problem in summer.			

Adult Dog Kennel #11	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass •	
Kennels are free of feces and urine	Pass ▼	
Fresh water in each occupied run	Pass	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass •	Verbally verified
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass •	Verbally verified
Hand sanitizing stations are visible and stocked	Pass	
Drains free of debris and functioning properly	Pass •	
Staff work area has a hand washing station with soap, paper towels	Pass •	

Adult Dog Kennel #11 cont. Pass/Fail/ Not Verified		Comments	
Sinks and tubs are in working order, clean, and free of debris	Pass		
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass 🔻	Verbally verified	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass 🔻		
There is no offensive odor	Pass ▼		
Kennel building and equipment are in good repair	Pass 🔻		
Comments/Actions Needed			

Puppy Kennel	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass •	
Kennels are free of feces and urine	Fail	Every single occupied kennel in the puppy building had feces in it (normal for young pups) but pups were stepping in it and it smelled.
Fresh water in each occupied run	Pass •	
Aisles are free of debris and safety hazards	Pass 🔻	
Appropriate signage on each occupied kennel	Pass ▼	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass	Verbally verified.
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass 🔻	Verbally verified.
Hand sanitizing stations are visible and stocked	Pass •	
Drains free of debris and functioning properly	Pass ▼	
Staff work area has a hand washing station with soap, paper towels	Pass	

Puppy Kennel cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass 🔻	Verbally verified.
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass 🔻	Verbally verified.
Clean floors, doors, windows, light fixtures, and ceiling fans (if present)	Pass 🔻	
There is no offensive odor	Fail 🔻	Strong odor due to puppies kennels with feces.
Kennel building and equipment are in good repair	Pass ▼	

Some kennels are being used for storage instead of puppies. They held dog crates and cleaning buckets - could have had more puppies up for adoption in those kennels rather than storage. As for the feces and odors in Bldg 12, Cheryl explained that the kennels are usually cleaned 20 minutes after feeding.

General Premises	Pass/Fail/ Not Verified	Comments	
Landscaped area free of feces	Pass ▼		
Dog waste stations stocked	Pass	Only one seen - but functional.	
Trash receptacles not overflowing	Pass	Nice new trash barriers.	
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	Pass •	Brand new landscaping near kennels 10, 11 & 12.	
Comments/Actions Needed Super friendly staff. Very helpful and answered all questions throughout inspection. Cheryl was particulalry helpful and cordial. Well done!			

RESET FORM

SUBMIT